



Individual Compliance Services

Compliance Documents	
ERISA Wrap and Summary Plan Description <i>(includes printing & shipping of ERISA binder)</i>	\$675
ERISA Wrap and Summary Plan Description – Amended & Restated Documents	\$225
ERISA Eligibility Measurement Policy Creation <i>(Customized Variable Hour ACA Eligibility Policy to meet ERISA requirements)</i>	\$2,000
Section 125/POP Plan Document	\$225
Employee Handbook	
High-level Compliance Review of Handbook & On Boarding Materials <50 EE's <i>(includes commentary, recommended policy language and non-extensive editing for state of Texas employer; additional fees for multi-state handbook(s))</i>	\$800
High-level Compliance Review of Handbook & On Boarding Materials >50 EE's <i>(includes commentary, recommended policy language and non-extensive editing for state of Texas employer; additional fees for multi-state handbook(s))</i>	\$1,500
Handbook extensive revisions using ETC HR base document (TX base, other states add')	\$1,800
In-depth Client Handbook Review and Edits of Client's already created document	\$3,600
Other document review priced upon scope of work request	Priced upon request
Compliance Audits	
Wage & Hour Audit <i>(price excludes travel billable at IRS rate)</i>	Priced upon request
FLSA Position Classification Assessments	Priced upon request
HR Compliance Assessment <i>(formerly HR Audit Inservice, price based on Employer size & locations(s))</i>	\$1,500-\$2,500+
Other Services	
Federal & State Laminated Posters <i>(includes shipping to client site)</i>	\$50 Per poster
HR Support Center Self-Service Library	\$15/Mo (Annual Agreement)
HR Support Center – On Demand Services with Mammoth HR	\$50/Mo (Annual Agreement)
Hourly Consulting Services <i>(DOL Wage & Hour, FLSA, HR, ICE, & other HR and Business Strategy topics)</i>	\$125 - \$350 per Hour
Attorney Delivered: Harassment & Discrimination Training <i>(Employee or Manager; price excludes travel billable at IRS rate; 1 Session)</i>	\$2,000 Base
HR Compliance Partner Delivered: Harassment & Discrimination Training <i>(Employee or Manager; price excludes travel billable at IRS rate; 1 Session)</i>	\$1,000 Base
Web-based Recorded Harassment & Discrimination Training	\$575
Electronic Onboarding and E-Verify Support (ETC HR to become E-verify officer) Creation of Web-based Portal, Education, and Management of Homeland Security/MOU interface – Monthly & On-call Manager Support	\$3.00 PEPM + \$1,500 Setup Fee/ EIN
HIPAA-HITECH Training and/or Compliance Materials <i>(Security & Privacy Manuals, Guided Risk Assessments, Security Protocols, Resources Ref Sheets, etc.; Price excludes travel billable at IRS rate)</i>	Priced upon request

Other al la carte services available and can be priced upon demand.

Monthly Flat Fee HR Compliance Platforms can be created based on needs for all compliance support.

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